



## **APPEAL OF AN OFFICIAL'S FAILING EXAMINATION GRADE (as revised 08 April 2011)**

That policy for appeal of an official's failing examination grade as previously adopted has been revised as follows:

If after consultation with the examiner and/or the applicable State/Division Alpine Officials' Chairperson, a candidate wishes to file an appeal of a failing examination grade, the following procedure must be followed:

1. An appeal of the failing examination grade shall be presented to the applicable State/Division Alpine Officials' Chairperson. This appeal must be presented in writing within thirty (30) days of written notification of the failure. The appeal must include a cashier's check or money order in the amount of \$50.00 which represents the appeal fee. This fee is refundable if the appeal is successful.
2. The State/Division Alpine Officials' Chairperson shall remove the name of the appellant. An appeal identification number shall be inserted, and copies of all examination documents shall be forwarded to the USSA Alpine Officials' Education Working Group Chairperson.
3. The USSA Alpine Officials' Education Working Group Chairperson shall review the examination and forward copies of the examination documents to two (2) additional alpine officials outside of the appellant's State/Division/Region who are qualified to administer/evaluate the examination in question.
4. Appellant and applicable State/Division Alpine Officials' Chairperson will be notified in writing of the decision reached by these parties.
5. Decision will be final and no further appeal will be accepted.